

**Town of Dover
Board of Health
Reorganization Meeting January 9, 2018
6:02 pm**

The Reorganization Meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

Until the new President of the Board of Health is elected, Trevor Weigle, Health Officer, called the Reorganization Meeting to order at 6:02 pm and announced that the meeting complies with the requirements of the Open Public Meetings Act and was duly advertised and posted.

ROLL CALL

PRESENT: Darlene Kasko, Irene Hansen,
Sandra Scarneo, Judith Rugg

ABSENT: Christopher Chapman

ALSO PRESENT: Trevor Weigle, Health Officer
Susan Downer, R.E.H.S.
Aracelis Vanderstarre, Deputy Registrar
Don Costanzo, Aide

An information sheet for members to complete requesting telephone numbers and email address updates was distributed to the Board.

PRESIDENT:

Trevor Weigle, Health Officer, entertained nominations for President.

Darlene Kasko made a **motion to nominate Irene Hansen for President of the Board of Health**. The motion was seconded by Judith Rugg.

No other nominations for President were made by the Board.

A motion to close nominations for President was made by Darlene Kasko and duly seconded by Sandra Scarneo.

ALL YEAS; NO NAYS

SECRETARY:

Irene Hansen, the newly elected President, entertained nominations for Secretary of the Board of Health.

Darlene Kasko made **a motion to nominate Sandra Scarneo for Secretary of the Board of Health.** The motion was seconded by Judith Rugg.

No other nominations for Secretary were made by the Board.

A motion to close nominations for Secretary was made by Darlene Kasko and duly seconded by Irene Hansen.

ALL YEAS; NO NAYS

SCHEDULE OF MEETINGS:

President Irene Hansen proceeded with reorganization business by raising the subject of the schedule of regular meetings for Year 2018 and the Reorganization meeting in January 2019.

After completion of discussion, **a motion to approve the following schedule of meeting dates for Year 2018 and the Reorganization Meeting in January 2019 and the location of meetings,** was made by Sandra Scarneo and duly seconded by Darlene Kasko.

ALL YEAS; NO NAYS

APPROVED SCHEDULE OF MEETINGS

The following Board of Health meeting dates were approved for the year 2018 and the reorganization meeting in 2019. The Regularly Scheduled Meetings begin at **6:30 pm.**

The Reorganization Meeting begins at **6:00 pm** immediately followed by the Regularly Scheduled Meeting. All meetings will be held at Water Works Park, 100 Princeton Avenue, Dover, NJ. The meeting dates are as follows:

April 9	(2nd Monday)	[Water Works Park]
July 9	(2nd Monday)	[Water Works Park]
October 15	(3rd Monday)	[Water Works Park]
January 14, 2019	Reorganization & Regular Meeting (2nd Monday; Water Works Park)	

Upon completion of reorganization business, **a motion to adjourn the Reorganization Meeting** was made by Judith Rugg and duly seconded by Sandra Scarneo.

ALL YEAS; NO NAYS

MEETING ADJOURNED
6:15 pm

***THE REGULAR MEETING IMMEDIATELY FOLLOWED THE
REORGANIZATION MEETING***

Town of Dover
Board of Health, January 9, 2018
immediately following 6:00 pm reorganization

The regular monthly meeting of the Dover Board of Health was held at Water Works Park, 100 Princeton Avenue, Dover.

President Irene Hansen called the meeting to order at 6:15 pm, immediately following the 6:00 pm reorganization meeting and announced that the regular meeting complies with the requirements of the Open Public Meetings Act and has been duly advertised and posted.

Secretary Sandra Scarneo called roll.

ROLL CALL

PRESENT: Darlene Kasko, Irene Hansen, Sandra Scarneo,
Judith Rugg, Christopher Chapman

ALSO PRESENT: Trevor Weigle, Health Officer
Susan Downer, REHS
Ary Vanderstarre, Deputy Registrar
Donald Costanzo, Aide

President Irene Hansen entertained a motion to accept the minutes from the November 2017, regular meeting of the Board of Health.

A motion to accept the minutes from the November 2017, regular meeting of the Board of Health was made by Darlene Kasko and duly seconded by Sandra Scarneo.

ALL YEAS; NO NAYS.

The normal order of business was temporarily suspended in deference to the presence of the Honorable Mayor James Dodd, who was in attendance to honor the retirement of long-time Board of Health member, Marie Hoffman.

Mayor Dodd presented a plaque to Marie Hoffman thanking her for service to the Town of Dover, and recognizing Marie's 24 years of service on the board, 20 of which were served as President.

Trevor Weigle, Health Officer, also presented a plaque to Marie on behalf of the Board of Health recognizing her years of service as a member of the board and as President.

The normal order of business resumed following the presentation of the plaques.

CORRESPONDENCE:

1. Letter from the Morris-Union Jointure Commission Board of Education to the Dover Health Department dated 11/3/2017; re: educational services to children with special needs.
2. Letter from Jersey Central Power & Light to the Town of Dover (copy to the Health Department) dated 11/6/2017; re: NJDEP soil disturbance permit application; Carrel St. near E. Blackwell St.
3. Letter from Jersey Central Power & Light to the Town of Dover (copy to the Health Department) dated 11/8/2017; re: notification of environmental remediation; Carrel Street near E. Blackwell St.
4. Letter from Jersey Central Power & Light to the Town of Dover (copy to the Health Department) dated 12/15/2017; re: notification of NJDEP application; discharge to ground water permit; Carrel Street near E. Blackwell St.

Health Officer Trevor Weigle (HO) provided a summary of the above correspondence.

OLD BUSINESS:

Copies of the 2017 Annual Report and the monthly activity report for November – December were distributed for review.

The Health Officer mentioned the following past activity:

- A rabies clinic for dogs and cats was conducted on November 18th. A total of 126 animals were vaccinated; 108 dogs & 18 cats.
- A reinspection of 61 Academy Street for chickens was conducted as requested; chickens remain removed as requested; no chickens noted.

NEW BUSINESS:

- There is a strong possibility that in 2018, the Town of Dover will purchase the Berkeley College building as a new Town Hall. It is assumed that the health department will be part of any relocation plans.

- Susan Downer, REHS, informed the board that a program called “Shaping Dover”, coordinated by the Family Success Center, will offer food produce in a farmer’s market setting at the Community Center starting February 1st. The market will be open once a month on the first Thursday. Market hours will be from 3:00 pm to 5:00 pm. The program targets needy families in Dover.

THE MEETING WAS OPENED TO MEMBERS OF THE BOARD WHO WISHED TO DISCUSS ANY PARTICULAR ISSUE.

Darlene Kasko acknowledged the hard work of the men collecting garbage especially during the holiday season (Blue Diamond Disposal). Ms. Kasko stated the workers did an outstanding job considering the extremely cold weather and harsh conditions present during the past several weeks.

THE MEETING WAS OPENED TO MEMBERS OF THE GENERAL PUBLIC WHO WISHED TO DISCUSS A PARTICULAR ISSUE.

Marie Hoffman, retired member of the Board of Health, extended her thanks and appreciation to the board for their recognition, concern and help; and, wished everyone the best of luck throughout the year.

A motion to adjourn the meeting was made by Darlene Kasko and seconded by Sandra Scarneo.

ALL YEAS; NO NAYS.

**MEETING ADJOURNED
6:50 pm**